

# STUDENT HAND BOOK

2024 - 2025



**SRI V.S.SIVALINGM CHETTIAR GOVERNMENT DEGREE COLLEGE (A)**

**SULLURPET, TIRUPATI DISTRICT-ANDHRA PRADESH**

**[Sullurpet.jkc@gmail.com](mailto:Sullurpet.jkc@gmail.com), [www.gdcsullurpet.edu.in](http://www.gdcsullurpet.edu.in)**



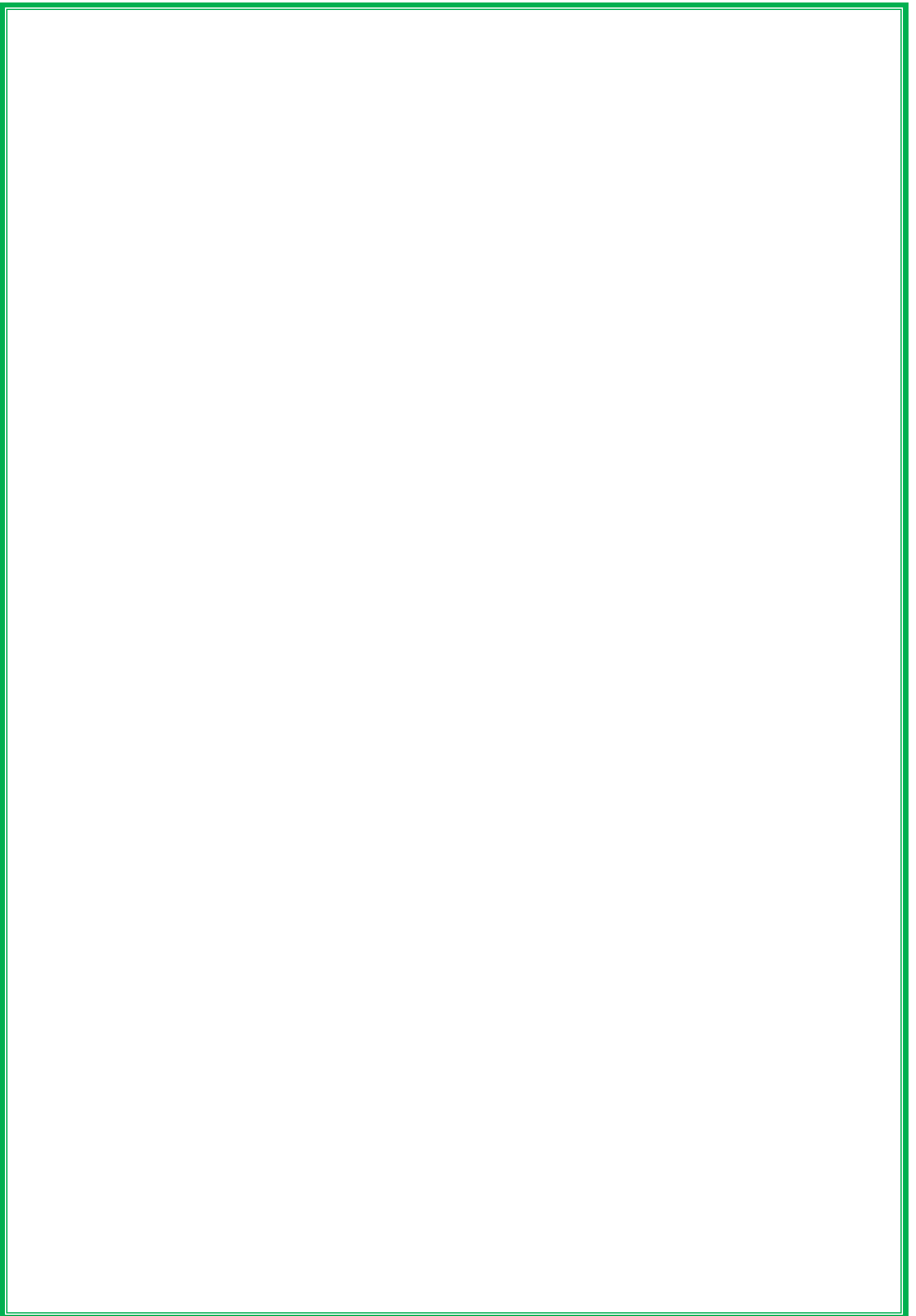
**Dr. POLA BHASKAR, IAS**  
**Commissioner**  
**Collegiate Education, Andhra Pradesh**

**The great personality who is behind all the activities of the college**



**SRI V. S. SIVALINGAM CHETTIAR**  
**A renowned philanthropist, Sullurpet**

**Donated sufficient funds and land to establish the college**





**Dr.S.L.B. SANKARA SARMA**

**Principal**

## STUDENT HAND BOOK COMMITTEE

Chairperson : Dr. SLB. Sankara Sarma , Principal

Convener : Dr.V.Raja, Lecturer in Physics

Members : 1. Dr. P. Victoria Rani, Head, Department of Botany & Vice Principal

2. Smt. D.Usha Rani, Lecturer in Mathematics

3. D. Naga Bhushanam , Head, Department of Computer Science

4. Dr.J.Subrahmanyam, Lecturer in Physics

5. Smt. E.Sunitha, Lecturer in English

6. Dr. A.Babu, Lecturer in Hindi

7. Sri P.Yedukondalu, Lecturer in Telugu

8. Sri. B.Srinivasulu, Head, Department of commerce

## STUDENT BIO- DATA

Name of the student :

Class & Group :

Admission number :

Blood group :

Address :

Phone number :

Aadhar number :

Identification marks :

Any other information :

## **VISION**

To develop the institution into a center of academic excellence by imparting high quality education to produce globally competent human capital with social responsibility and high values.

## **MISSION**

- To provide global knowledge and skill-sets to span academia, industry and life.
- To lead the students towards participating in the nation's socio-economic development with competence and character by training them to play a leading role in the society.
- To promote and propagate innovative teaching and research programmes and create specialized centers of learning / training.
- To develop collaborations with leading national and international agencies in areas of knowledge that enriches the students' mind and enlarges their horizons.
- To support and strengthen faculty academically, from advanced research to discovery and creation of new concepts, systems and products.
- To imbibe social responsibility in addition to moral, ethical and environmental values.

## **OBJECTIVES**

1. To strive for excellence in providing holistic education.
2. To create opportunities of learning with inclusiveness.
3. To provide skill-based education
4. To encourage students to think innovatively.
5. To enhance self-confidence among the students.
6. To encourage peer learning and self-learning among the students.
7. To expand the resource base for knowledge with linkages.
8. To use ICT extensively in the teaching-learning process.
9. To provide employability skills to make the students industry-ready.
10. To inculcate values and patriotism among the students

## **HISTORY OF THE COLLEGE**

Sri V. S. Sivalingam Chettiar Government Degree College was established in December 1981 to cater to the higher educational needs of the poor and weaker sections of society in and around Sullurpet, a backward area in the district. A renowned philanthropist named Sri V.S. Sivalingam Chettiar donated enough land and money to start the college, and with the help of SHAR officials and the government of Andhra Pradesh, the college now has high-quality buildings to use for its regular activities.

The college is affiliated with Vikrama Simhapuri University, Nellore, and has enjoyed the status provided by Sections 2(f) and 12(B) of the UGC Act since 1993. In the first two cycles of accreditation by the NAAC, the college received a B grade in the years 2007 and 2015. In the third cycle the College has achieved “A” Grade and autonomous status for 10 years. The college has been selected as one of 56 colleges in the state of Andhra Pradesh for financial assistance under RUSA in the year 2015. During the implementation of the RUSA programs, the college acquired substantial physical infrastructure, alternative energy sources, and excellent ICT facilities.

The initial offerings were limited to traditional B.A and B.Com courses, with a small student strength that grew steadily over time. In 1992, science groups were added. Six undergraduate and two postgraduate programmes are currently offered by the college. For the academic year 2024–25, the college has 613 students enrolled, with 362 boys and 253 girls. By offering the community exceptional, value-based education over the past 44 years, the organisation has earned a reputation among the socially and economically underprivileged segments of society.

The college has a committed faculty and staff, as well as excellent facilities and infrastructure. Spacious classrooms, well-equipped science labs, computer centres, a language lab, three digital classrooms, one virtual classroom, a good central library, a big playground, a gym, a canteen, RO drinking water facility, unlimited internet access, a 20 KVA on-grid solar system, a generator for 100 percent backup, CCTV cameras, parking facilities, an NSS unit, the DRC, APSSDC ,APITA &JKC to provide training and placement, functional MoUs and an Indira Gandhi National Open University Study Centre (IGNOU) are some of the facilities.

## **PROFILE OF THE COLLEGE**

<b>S. No.</b>	<b>Particulars</b>	<b>Year</b>
1	Year of establishment	1981
2	NAAC grade	A
3	Autonomous status	Yes 10 Years
4.	Implementation of CBCS pattern	2015
5	Total strength of the students (UG+PG)	613
6	Land area	4.95 acres
7	No. of teaching staff	28
8	No. of Non-teaching staff	16
9	No. of Departments	15
10	No. of Staff rooms	02
11	No. of classrooms	09
12	No. of digital classrooms	03
13	No. of Virtual classrooms	01
14	No. of Laboratories	06

15	ISO Certificates	03
----	------------------	----

### PROGRAMMES OFFERED

S.No	Name of the Programme	Year of introduction	Programme Duration	Sanctioned Strength
1.	B.A. History, Economics, Political Science	1981	3 Years	40
2.	B.Com. Computer Applications	1998	3 Years	100
3.	B.Sc. Botany Zoology, Chemistry	1992	3 Years	40
4	B.Sc. Mathematics, Physics, Chemistry	1992	3 Years	30
5	B.Sc. Mathematics, Physics, Computer Science	1992	3 Years	50
6	B.Sc. Honours with Research (Physics)	2023	4 Years	30
7	B.Sc. Honours (Botany)	2023	4Years	40
8	B.Sc. Honours (Computer Science)	2023	4Years	30
9	B. voc. Honours MLT	2024	4 Years	40
10	M.Com. General	2016	2 Years	40
11	M.Sc. Organic Chemistry	2017	2 Years	30
12	M. Sc, Zoology	2024	2 years	20
13	MA, Economics	2024	2 years	20
14	B.voc. MLT	2024	4 Years	50

### ADD -ON/CERTIFICATE PROGRAMMES OFFERED

Name of the course	Course Code	Course coordinator	Duration
Employability Skills	CER-ENG	E. Sunitha	36 hours
Translation	CER-TEL	Sri P. Yedukondalu	36 hours
Hindi Language Proficiency	CER-HIN	Dr. A. Babu	36 hours
Human Rights	CER-POL	Sri P. Raju	36 hours
Tourism And Resource In India	CER-HIS	Sri R. Sarath Babu	36 hours
Environmental Economics	CER-ECO	Sri. M. Gowri Sankar Kumar	36 hours
Tally ERP 9.0	CER-COM	Sri B. Srinivasulu	36 hours
Quantitative Aptitude For Competitive Examinations	ADD-MAT	Smt. D. Usha Rani	36 hours
Micro Processor 8086	ADD-PHY	Dr. J. Subrahmanyam	36 hours
Environmental Chemistry	ADD-CHE	Ch. Subrahmanya Sastry	36 hours
Management of Vermi Compost	ADD-BOT	Dr. P. Victoria Rani	36 hours
Aqua Culture	ADD-ZOO	Sri S. Srinivas	36 hours
Introduction to Python	ADD-CSC	Sri. D. Nagabhushanam	36 hours
Medical Diagnostics	ADD-MLT	Sri. S. Srinivas	36 hours

### FACULTY DETAILS

S.No	Name	Designation	Qualification
1.	Dr. SLB Sankara Sarma	Principal	MA.,M.Phil.,Ph.D.,SLET
2.	Smt. E. Sunitha	Lecturer in English	M.A., M.Phil., SLET
3.	D. G. K. Prasad	Lecturer in English	M.A., M.Phil., SLET
4.	Sri. P. Yedukondalu	Lecturer in Telugu	M.A., M.Phil
5.	Dr. A. Babu	Lecturer in Hindi	M.A., Ph.D., SLET
6.	Smt. D. Usha Rani	Lecturer in Mathematics	M.Sc.,SLET
7.	Dr. V. Raja	Lecturer in Physics	M.Sc, Ph.D
8.	Dr. J. Subrahmanyam	Lecturer in Physics	M.Sc., Ph.D

9.	Dr. C. Salma	Lecturer in Physics	M.Sc., Ph.D
10.	Sri. Ch. Subrahmaya Sastry	Lecturer in Chemistry	M.Sc
11.	Sri. D. Nagabhushanam	Lecturer in Computer Science	M.Tech.,NET., APSET
12.	Sri. Ch.Madhu Babu	Lecturer in Computer Science	M.Tech.,NET., APSET
13	Smt.B.Anuradha	Lecturer in Computer Application	MCA
14	Smt. N. Yamini Sailaja	Lecturer in Computer Application	M.C.6
15	Dr. P. Victoria Rani	Lecturer in Botany	M.Sc., Ph.D
16.	Sri. S. Srinivas	Lecturer in Zoology	M.Sc
17.	Sri. B. Srinivasasulu	Lecturer in Commerce	M.Com
18	Sri A. Srinivasa Rao	Lecturer in commerce	M. Com, NET
19	Sri N. Venkataiah	Lecturer in Commerce	M.Com
20	Sri. K. Ramesh	Lecturer in Library Science	M.A, MLSc,
21.	Smt. M. Ammajee	Lecturer in Physical Education	M.A,M.P.Ed,M.Phil
22.	Sri M . Gowri Sankar Kumar	Lecturer in Economics	M.A
23.	P. Giri Babu	Lecturer in Economics	M.A.
24.	Sri R. Sarath Babu	Lecturer in History	M.A.,SLET
25	Sri. P. Raju	Lecturer in Political Science	M.Com
26	Sri B.Venkateswarlu	Lecturer in Commerce	M.Com
27	Sri M.Joshi	Lecturer in Chemistry	M.Sc
28	Sri S Srinivasulu	Lecturer in Chemistry	M.Sc

### **STUDENT AMENITIES**

The college provides several facilities for the welfare of the students such as:

- Library
- Big Play Ground
- N.S.S.
- J.K.C.
- D.R.C.
- IQAC
- A.P.S.S.D.C.

- Virtual Classrooms
- Digital Classrooms
- ECO Club
- Value based Education forum
- Remedial Coaching
- Ward system
- Language Lab
- Certificate Courses/ add – on courses
- Red Ribbon Club
- Career Guidance Cell
- Women Empowerment Cell
- Grievance and Redressal Cell

### **LIBRARY**

Library plays a vital role in achieving cherished objectives of improving the standard of Education and stimulating academic interest among students. The college Library is well stocked with 25,000 books and has a good reading room. Digitalization of the Library is under progress.

### **SPORTSANDGAMES**

The college has a well-equipped Gym enabling the students to do physical exercise and body building.

### **NSS**

The main objective of NSS is Education through community service. At present the college has one unit and adopts one village every year and organizes special campaign for a week. During this time, they educate the villagers regarding their rights and also various **Government welfare schemes**. It helps the students to develop an awareness and knowledge of social reality. It also seeks to involve the students in various National developmental activities by conducting camps.

### **NCC**

The National Cadet Corp in India is a voluntary organization that recruits cadets from high school , Colleges, and Universities all over India. The Cadets are given basic military training

in small arms and parades

### **JKC**

JAWAHAR KNOWLEDGE CENTRE was introduced in the college during 2006 to help students to get employment in MNC's, Publicsector undertakings etc. It imparts training in communication & Soft skills, Analytical skills, Computer skills, General Awareness etc. JKC imparts training to produce graduates and empower students in rural areas, so as to make them confident to face competition in Globalized Job Market.

### **CAREER GUIDANCE CELL**

It is established to guide the students of all disciplines to prospective careers. The cell collects career options from the students, creates awareness and importance of higher studies in India and abroad.

### **AP STATE SKILL DEVELOPMENT CENTRE (APSSDC)**

Our college started APSSDC with the help and guidance of Government of India in 2017-18. The main aim of this plan is to bridge the gap between under qualified students and qualified students for getting lucrative jobs. Government has sanctioned 30 Laptops and 30 TABS. Through this, students and unemployed have a chance to learn Web Designing, Photoshop, Tally, IT, Communication skills, Arithmetic and Mental ability, Interview skills etc., for their better employment

### **DISTRICT RESOURCE CENTRE**

The District Resource Centre motivates the students to participate and win in Debates; Seminars, Quiz, Painting, Cultural, Essay and Elocution competitions and Sports and Games in district level.

### **CULTURAL WING**

This wing trains the students in the field of Folk Dances, Patriotic & Light Music, Dramas, Mono action, Mimicry, Mime and helps the students to participate in Inter College Youth Festivals and D.R.C. competitions, thus giving great exposure to different cultures and develop interpersonal skills.

### **WOMEN EMPOWERMENT CELL**

This cell is for empowering girl students to know their rights in the society, employability opportunities to achieve economic independence to face challenges being faced by women and to take remedial action. The cell invites experts from various fields to deliver lectures

on Dowry, Law & order, Health, Balanced diet, Social Awareness, Evils of child labor, Self-Employment etc.

### **GRIEVANCE AND REDRESSAL CELL**

Grievance and Redressal cell is available in our college to solve the problems of the students.

### **ECO CLUB**

Eco club is formed to let the students get awareness on environmental protection by organizing tree plantation and rain harvesting methods

### **RED RIBBON CLUB**

We have a good RRC/YRC in the college which teaches about "AIDS" and its control by conducting rallies. It also conducts medical and blood donation camps frequently. "Youth Red Cross Wing" is also formed in the college for blood donation.

### **TEACHING VIA AUDIO VISUAL AIDS**

To make the Teaching and Learning process more interesting and easier E-classrooms; Digital classrooms & Virtual Classroom are available for the benefit of students.

### **COLLEGE MAGAZINE**

As usual, by the end of every year college brings out "Annual Magazine" which contains lots of informative and entertainment topics given by the lecturers and students.

### **BIO METRIC**

It is compulsory for all students to enrol in **Gnana Bhoomi Portal** to mark their attendance in the morning and evening daily.

### **CHOICE BASED CREDIT SYSTEM (CBCS)**

From 2015-2016 CBCS was introduced for 1st year Degree students and now it covers all the three-year courses with a common core syllabus and Academic schedule. In this, for every **Six** months students will write University Exam. Before this, one mid exam & prefinal will be there for which attendance is mandatory. Yearly examination system is replaced by semester system.

## **CALENDER and ACADEMIC PLAN**

### **October -2024**

1. Gandhi Jayanthi celebrations & International Non-violence Daycelebrations.
2. National integration day
3. Review meeting with departments
4. World Human Rights Day
5. World students day (Dr.A.P.J Abdul Kalam's Birth Anniversary)
6. Sardar Valla Bhai Patel's birth anniversary
7. Practical examinations I, III & V semesters
8. University theory examinations I, III & V semesters
9. Commencement of II, IV & VI semester classes

### **November -2024**

10. Maulana Abul Kalam Azad National Education DayCelebrations.
11. NCC day celebrations.
12. National integration day
13. Career guidance programme
14. Review meeting with departments
15. Placement drive

### **December-2024**

16. World AIDS day awareness program - Rally.
17. DRC
18. Swatch Bharath
19. National consumer day
20. Career guidance programme
21. Human Rights Day
22. Mathematics day
23. Training on ICT and JOB mela – Skill Development
24. Starting JKC III Batch

### **January - 2025**

25. Republic Day Celebrations.

26. Field Trips
27. Review Meet with Departments
28. College sports Day
29. Organizing Campus Drive by JKC.
30. National Youth Day,
31. National Voters Day Celebrations.
32. Planning for Admissions for the Academic year 2025-26
33. Internal assessment examinations for II, IV & VI semesters

### **February 2025**

34. National science day
35. Review meeting with departments
36. Swatch Bharath
37. Career guidance cell - orientation on entrance exams.
38. JKC summer batch students' selection.
39. Review of IQAC Report & Proforma of API
40. Planning for admissions for the academic year 2020-21

### **March-2025**

41. International women's day celebrations.
42. Review meeting with departments
43. Stock verification for 2024-25
44. Planning for Admissions for the Academic year 2025-26
45. Submission of data for NIRF
46. Field trips
47. University examinations for II, IV & VI semesters

### **April-2025**

48. Babu Jagjivan Ram Jayanthi
49. Birth Day celebrations
50. Sports day celebrations
51. College Day Celebrations
52. World Health Day
53. Dr. B.R. Ambedkar Jayanthi